



Membership Rules & Terms

Effective from 1 November 2026

These Membership Rules & Terms are intended to help ensure that Lichfield Squash Club operates fairly, safely and smoothly for all members.

By joining or renewing membership of the Club, members agree to follow these rules together with any reasonable rules or requirements of King Edward VI School and its Sports Centre.

1. Membership year and fees

The Lichfield Squash Club membership year runs from **1 November to 31 October**.

The membership fees for 2026/27 are:

- Adult Membership: **£30**
- Junior/Student Membership: **£5**

Some approved membership categories, including certain coaches, school staff, associate members and Junior Squash Academy participants, may be provided free of charge at the discretion of the Club.

Membership is personal to the member and cannot be transferred to another person.

Membership fees are normally non-refundable once membership has commenced, except where the Club agrees otherwise in exceptional circumstances.

2. MyCourts membership account

Members are responsible for keeping their MyCourts account details accurate and up to date.

Members should not share their MyCourts login details or allow another person to use their membership account.

Access to the MyCourts booking system is available to active members. Where membership lapses, access may be suspended until membership is renewed or reactivated.

MyCourts credit

Any credit held on a member's MyCourts account is non-refundable and cannot be redeemed for cash.

Where a member is leaving the Club or no longer expects to use their remaining credit, they may request for some or all of that credit to be transferred to another member's MyCourts account.

Any such transfer should be arranged through the Club.

3. Court bookings

Court bookings should be made through MyCourts in accordance with the Club's current booking arrangements.

The member making a booking is responsible for that booking and for ensuring that the court is used appropriately.

When making a booking, members must accurately record how the court will be used by selecting one of the following:

- the name of the opponent they will be playing;
- the appropriate guest option where one or more non-members are attending, together with payment of any applicable guest fee; or
- the Solo option where the court is being used for individual practice.

This information is important so that the Club and Sports Centre have an accurate record of who is expected to be on the premises.

Members are asked to cancel bookings promptly if they are no longer required, so that court time can be made available to other players.

Court booking cancellations and refunds: Court bookings cancelled more than 48 hours before the scheduled start time will be refunded automatically to the member's MyCourts credit balance.

Where a booking is cancelled within 48 hours of the start time, the court charge will only be refunded if the cancelled session is subsequently rebooked by another member.

In exceptional circumstances outside the reasonable control of the member or their opponent — for example illness, injury, serious traffic disruption or another emergency — the Club may agree to refund the booking at its discretion. To be considered for such a refund, the member must notify the Club before the booked session is due to start.

Repeated misuse of the booking system, including persistent failure to attend booked courts without cancelling, may be raised with the member by the Club Committee.

Court charges, booking periods and other booking arrangements may be reviewed from time to time.

4. Signing in at the Sports Centre

All players attending to play squash must sign in on the Squash Signing-In Sheet located on the table near the Duty Officer's office.

The names of all players attending should be recorded.

For organised Club Nights, one attendee may sign in on behalf of everyone taking part in that session.

This requirement helps the Sports Centre and Club maintain an accurate record of who is on the premises for safety, security and emergency purposes.

5. Guests and non-members

Members may play with guests in accordance with the Club's current guest arrangements.

Any applicable guest fee must be paid in the way specified by the Club.

Guests should be identified accurately when the court booking is made, and their attendance must also be recorded on the Squash Signing-In Sheet.

Members are responsible for ensuring that their guests comply with these Rules and with the requirements of the Sports Centre.

The Club may introduce or amend guest-booking arrangements from time to time.

6. Conduct and behaviour

Members are expected to behave respectfully towards:

- other players and members;

- coaches and volunteers;
- Sports Centre and school staff;
- visitors and spectators; and
- the Club's facilities and equipment.

Aggressive, abusive, discriminatory, threatening or otherwise inappropriate behaviour will not be accepted.

Members should also conduct themselves appropriately when representing Lichfield Squash Club in leagues, competitions or other external events.

Serious or repeated breaches of acceptable behaviour may result in suspension or termination of membership by the Club Committee.

7. Safety, first aid and use of the courts

Members use the squash courts and participate in Club activities at their own risk and are responsible for assessing their own fitness and ability to participate.

Appropriate non-marking indoor court footwear should be worn.

Members should report any court defect, damage, hazard or safety concern as soon as possible to the Club or Sports Centre.

Members must comply with any safety instructions issued by the Club, King Edward VI School or Sports Centre staff.

Protective eyewear is strongly recommended and may be required for junior players or particular competitions in accordance with applicable squash rules and guidance.

A first-aid kit is available at the Sports Centre. In the event of an injury or medical incident, members should seek assistance from the Duty Officer or other Sports Centre staff where available and follow the venue's emergency procedures.

In an emergency, members should call 999 where appropriate.

8. Junior members and safeguarding

Lichfield Squash Club is committed to providing a safe and welcoming environment for junior players.

Junior members, parents and guardians are expected to follow the Club's safeguarding arrangements and any instructions provided by coaches, volunteers or Club officials.

Parents or guardians remain responsible for appropriate supervision of junior members outside organised and supervised Club sessions.

For junior MyCourts accounts:

- the account will be created in the junior player's name;
- the contact details stored on the account should be those of the parent or guardian;
- any payment method used should belong to the parent or guardian; and
- only the junior's name should be used to identify the player themselves on the system.

Any safeguarding concerns should be raised promptly with the appropriate Club official.

9. Club activities and events

Membership may provide access to Club activities including leagues, club nights, coaching, competitions, team squash, social events and other initiatives.

Some activities may involve an additional charge and may require advance booking.

The Club may amend, cancel or reschedule activities where necessary due to court availability, staffing, demand, school requirements or other circumstances.

10. Data protection and privacy

The Club uses MyCourts for membership administration, bookings, payments and related Club activities.

The MyCourts privacy arrangements are administered by HBI Consulting Ltd, and the relevant privacy notice is available through the MyCourts site on the Privacy Settings page.

Members should keep their contact details accurate and up to date.

The Club will use member information only for legitimate Club purposes, such as membership administration, bookings, competitions, teams, safeguarding, events and communications.

Members can manage newsletter and other communication preferences through the relevant MyCourts settings.

11. King Edward VI School and Sports Centre

Lichfield Squash Club operates from the Sports Centre at King Edward VI School.

Members must comply with any applicable venue rules, opening arrangements, access requirements and instructions issued by school or Sports Centre staff.

The Club does not control all aspects of the facility and cannot guarantee court availability where access is affected by school activities, maintenance, closures or other operational requirements.

12. Damage and misuse

Members should treat the courts, changing areas, equipment and wider Sports Centre facilities with care.

Any accidental damage should be reported promptly.

The Club may seek reimbursement where damage is caused deliberately or through serious misuse.

13. Membership suspension or termination

The Club Committee may suspend or terminate membership where there has been:

- serious or repeated breach of these Rules;
- inappropriate behaviour;
- misuse of Club facilities or systems;
- failure to pay sums properly due to the Club; or
- conduct considered seriously detrimental to the Club or its members.

Where practicable, the member will be given an opportunity to explain their position before a final decision is made.

14. Changes to these Rules

The Club Committee may update these Membership Rules & Terms where reasonably necessary.

Members will be informed of any material changes.

The latest version will apply to Club membership and use of Club facilities.

Contact

For membership or Club enquiries:

info@lichfieldsquashclub.co.uk

Lichfield Squash Club

Membership year: **1 November 2026 – 31 October 2027**